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SELF ASSESSMENT GUIDE

Qualification:	DOMESTIC WORK NC II – COC 1 – Provide Care for Animals (Elective)																		
Unit/s of Competency:	Provide care for animals <ul style="list-style-type: none"> Assist in the care for animals Provide animal care hygiene routines 																		
Instruction: <ul style="list-style-type: none"> Read each of the questions in the left-hand column of the chart. Place a check in the appropriate box opposite each question to indicate your answer. 																			
Can I?															YES			NO	
ASSIST IN THE CARE OF ANIMALS																			
Explore workplace activities and basic technology*																			
• Use industry terminology to describe and identify animal care workplace activities.*																			
• Identify and rank animal care workplace task in order of importance to animal wellbeing and general health.*																			
• Identify and report potential Occupational Safety and Health (OHS) risks when working with animals requirements confirmed.*																			
• Confirm daily workplace information and documentation with supervisor.*																			
Maintain a clean workplace*																			
• Clean floors benches and other flat areas in accordance with workplace protocols.*																			
• Clean animal housing areas in accordance with workplace protocols.*																			

Assist in feeding animals*		
<ul style="list-style-type: none"> Identify and categorize food stuffs for specific animal dietary needs.* 		
<ul style="list-style-type: none"> Make equipment used in food preparation and ready for use.* 		
<ul style="list-style-type: none"> Provide assistance to experienced staff in the preparation and distribution of meals.* 		
<ul style="list-style-type: none"> Clean and store equipment and materials in accordance with organizational policies and procedures.* 		
Report basic animal behavior and health status*		
<ul style="list-style-type: none"> Identify characteristics of animal behavior.* 		
<ul style="list-style-type: none"> Identify signs of healthy, sick or distressed animals and behavior and health status is reported to supervisor.* 		
PROVIDE ANIMAL CARE HYGIENE ROUTINES		
Confirm workplace animal care routine schedules		
<ul style="list-style-type: none"> Identify and confirm daily, weekly and periodical workplace routine schedules with (supervisor) appropriate household staff. 		
<ul style="list-style-type: none"> Clarify personal workplace responsibilities 		
<ul style="list-style-type: none"> Collect and update workplace schedule and recording documents as required. 		
Check animals		
<ul style="list-style-type: none"> Clarify animal under personal responsibility during (shift) household work. 		
<ul style="list-style-type: none"> Verify animal status via records or verbal reports. 		

• Count animals basic behavior is noted at beginning of (shift) household work.		
• Report changes in animal numbers, behavior or condition to (supervisor) appropriate household staff.		
• Check and status reports animals under personal responsibility.		
Maintain a clean workplace		
• Clean floors, benches and other flat areas in accordance with workplace (protocols) SOPs.		
• Clean animal housing areas in accordance with workplace (protocols) SOPs.		
• Dispose of waste and soiled bedding in accordance with workplace (protocols) SOPs.		
• Identify and reports damage housing and equipment.		
• Complete post-cleaning procedures.		
Complete hygiene practices for animals		
• Identify and practice hygiene control methods for a range of animals.		
• Perform and clean basic animal hygiene inspection of nominated animals identified.		
• Bathe or clean animals under supervision.		
• Determine grooming techniques in accordance with individual animal requirements.		
• Groom animals according to individual needs under supervision.		
Complete post-hygiene care of animals		
• Return animals to housing.		
• Clean and store washing equipment.		
• Clean, check and store grooming tools.		
• Report damaged tools to (supervisor) appropriate household staff.		

• Audit and documents supply in accordance with workplace procedures.		
• Update workplace documents as required.		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Name & Signature	Date:	